

CITY OF WILBURTON
SPECIAL SCHEDULED MEETING
June 26, 2018

Public Notice posted June 22, 2018, 10:30a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Special Scheduled Meeting** held on the 26th day of **June, 2018** at **5:30p.m.** in the Wilburton City Hall Council chambers, Mayor Stephen Brinlee presiding. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

PUBLIC HEARING: Mayor Brinlee presented the proposed FY18-19 Budget for the City of Wilburton which includes the Public Works Authority (PWA).

Ch Donoley discussed his budget specifically the cost of training for \$6,000 that was left off, status of their capital outlay, positive effect of revenue from fire invoices sent out, and use of swift water retrieval boat in surrounding counties. Mayor Brinlee stated the fund will be increased by \$6,000 to cover the training.

Councilman Haynes asked the disposition of funds not spent in a specific fund at the end of the fiscal year. City Clerk Blankenship stated any amount remaining at end of fiscal year is returned to fund balance.

Mayor Brinlee discussed the new budget compared to FY17-18, the individual fund status, and status of funds for matching grant funds.

Councilman Littlejohn asked what capital improvement projects are projected to which Mayor Brinlee stated the desire to build more Gateway Welcome signs, and known projects with the wastewater grant, the upgrading of City Lake, the Safe Routes to School sidewalk project, and upgrading of all streets around the school.

Mayor Brinlee declared the Public Hearing closed at 5:55pm.

1. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 18-1224, FISCAL YEAR 2018-2019 BUDGET AND ESTABLISH BUDGET AMENDMENT AUTHORITY. Mayor Brinlee asked the councilmen/women if they had any questions about the budget.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE RESOLUTION 18-1224, FY 2018-19 BUDGET AS AMENDED OR CORRECTED, AND ESTABLISH BUDGET ADMENDMENT AUTHORITY.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

2. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS TO BALANCE THE FY 2017-2018 BUDGET (AMENDMENTS 20, 21, 22, 23, 24 & 25). City Clerk Blankenship discussed the individual funds needing adjustment.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE BUDGET ADJUSTMENTS TO BALANCE THE FY 2017-2018 BUDGET (AMENDMENTS 20, 21, 22, 23, 24 & 25).

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

3. DISCUSS AND TAKE ACTION TO APPROVE RENEWAL OF LOAN #3467073 AT COMMUNITY STATE BANK FOR ANOTHER PERIOD OF TWELVE MONTHS FOR TWO (2) KIOTI TRACTORS (2007 & 2009). Mayor Brinlee stated the loan requirement is that each fiscal year the loan be approved and the minutes reflecting approval be forwarded to the bank. It is a 5-year loan for \$10,000 plus interest each year.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE RENEWAL OF LOAN #3467073 AT COMMUNITY STATE BANK FOR ANOTHER PERIOD OF TWELVE MONTHS FOR TWO (2) KIOTI TRACTORS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE TO MAKE FINAL PAYMENT OF \$32,690.95 TO SANTANDER LEASING FOR THE PUMPER TRUCK. Mayor Brinlee stated this is to pay off the loan using fund balance, Fund 15. City Clerk stated a budget adjustment in July will be necessary.

MOTION BY SIMS, SECOND BY MINGS, TO APPROVE FINAL PAYMENT OF \$32,690.95 TO SANTANDER LEASING FOR THE PUMPER TRUCK.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE FINAL PAYMENT OF \$12,525.14 TO WELCH STATE BANK FOR LEASE #58662 FOR 2017 FORD SUV FROM FUND BALANCE FUND 15.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE FINAL PAYMENT OF \$12,525.14 TO WELCH STATE BANK FOR LEASE #58662 FOR 2017 FORD SUV FROM FUND BALANCE OF FUND 15.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:10PM.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5